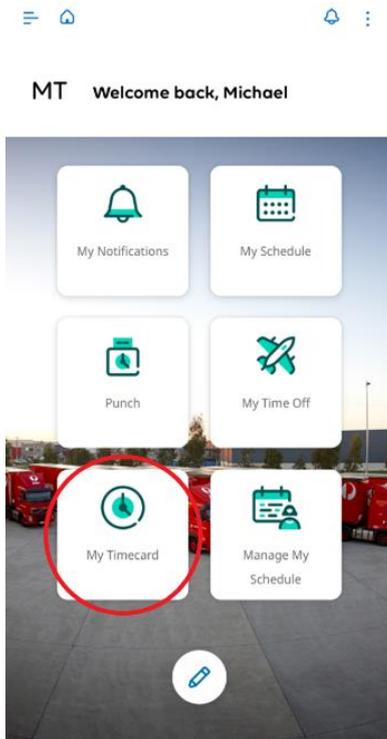




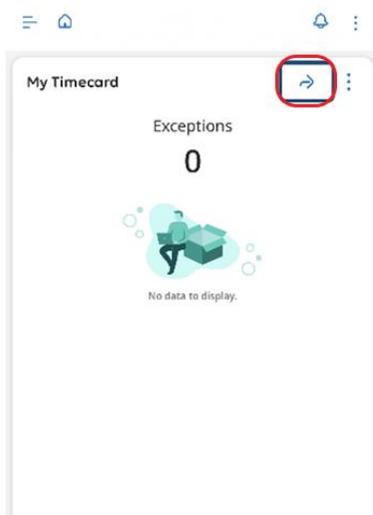
Accessing Accruals on the UKG Dimensions App | Quick Reference Guide

To access accruals on the UKG Dimensions app:

1. Log into the UKD Dimensions app on phone
2. Click on the My Timecard tile



3. Click on the blue arrow in the top right corner of the screen





4. Click the three dots on the bottom right corner of the screen



5. The More Add-Ons screen will appear. Select **Accruals**





6. Accrual Balances will now appear

My Timecard

Date: 14/05/2023

Accrual Code ...	ANNUAL LEAVE	>
Accrual Code T...	Hour	
Available Bala...	99:35	
Accrual Code ...	LONG SERVICE LEAVE FT	>
Accrual Code T...	Day	
Available Bala...	219.15	
Accrual Code ...	LONG SERVICE LEAVE PT	>
Accrual Code T...	Day	
Available Bala...	0.00	
Accrual Code ...	PERSONAL LEAVE	>
Accrual Code T...	Hour	
Available Bala...	147:00	
Accrual Code ...	PURCHASE LEAVE	>
Accrual Code T...	Hour	
Available Bala...	00:00	
Accrual Code ...	SICK LEAVE WITHOUT CERT	>
Accrual Code T...	Hour	
Available Bala...	29:24	
Accrual Code ...	TIME IN LIEU	>
Accrual Code T...	Hour	
Available Bala...	00:00	

Accruals